

MAINTENANCE AND PLANTING OF PARKWAY TREES

The City Council is vitally interested in beautification of City parkways. Public cooperation in helping to develop and maintain healthy and attractive parkway trees is encouraged.

I. MAINTENANCE OF PARKWAY TREES

The Public Works Department will trim the parkway trees on a rotation schedule. An effort will be made to trim the parkway trees on less than a three-year cycle. More frequent trimming will be performed on approved trees and in approved view areas. Public safety issues such as low branches and heavy foliage will be given priority over view-type trimming. An effort will be made to trim parkway trees located in heavy summer traffic areas during the fall and winter months. Annual trimming of certain species of trees prone to wind damage will be done prior to the winter season.

II. TREE DESIGNATION LISTS

The City Council has adopted an official street tree list, the Street Tree Designation List (Exhibit A), which will be used by the Public Works Department, Municipal Operations Division, to determine species for replacement of trees removed from established parkways and for planning purposes in all new subdivisions and commercial developments. A second list, the Parkway Tree Designation List (Exhibit B), has been added as a species palette for residents to choose approved, new and replacement, trees based on the size of parkway available for planting. The Eastbluff Community Association has its own City approved street tree list (Exhibit C).

The Public Works Deputy Director, or designee, will have the authority to add species to the Street and Parkway Tree Designation Lists, which will be updated on an as-needed basis by the Public Works Department staff and reviewed by the Parks, Beaches and Recreation Commission (“Commission”) for approval before adoption by the City Council.

III. STANDARDS AND SPECIFICATIONS FOR PLANTING PARKWAY TREES

This Section is intended for planting parkway trees related to new construction, in accordance with City Code 13.09.010.

General Requirements

1. 72-hour notification shall be given to the Public Works Department staff by permittees prior to the initial installation of parkway trees for approval of species, material quality, and planting supervision. Inspection requests by permittees shall be scheduled 24-hours in advance using the Public Works inspection request line or via the City website as required.
2. Position of parkway trees is subject to approval by the Public Works Department, Municipal Operations Division, and any tree not properly placed will be relocated by permittees at no cost to the City. In the interest of public safety, unless an exception is granted by the City Arborist, trees shall be planted not less than:

- 15 feet back of beginning of curb returns at intersections.
 - 10 feet from lamp standards.
 - 10 feet from fire hydrants.
 - 5 feet from service walks or driveways.
 - 10 feet from meters and sewers.
 - 25 feet from stop signs.
3. Trees shall be a minimum container size of 36” size box, if growth space allows.
- Condition: Plants shall be symmetrical, typical for variety and species, healthy, vigorous, free from plant disease, insect pests and shall have healthy, normal root system free from being root bound. Trees shall not be pruned nor topped prior to delivery.
 - Inspection: All plant material shall be subject to inspection and approval by the Public Works Department, Municipal Operations Division staff prior to planting. The City has the right to reject any item offered in its sole and absolute discretion.
 - Parkway Tree Planting: Per City Standards as found in the Tree Planting Detail available on the City’s website.
4. Newly planted trees shall be irrigated with an automated system tied to the property under construction.
5. GUARANTEES
- 36” boxed trees shall be guaranteed as to growth and health for a period of one year after final acceptance by the Public Works Department, Municipal Operations Division staff.
 - Trees that fail to grow or are injured or damaged during planting operations shall be replaced within 15 days after notification. Replacement material shall be guaranteed to be specified as original guaranteed material.

IV. ESTABLISHED PARKWAYS

1. For all City tree planting in established parkways (not permit related), adjacent property owners and/or applicants must:
- Choose from the species listed on the Street Tree Designation List where it applies, or from the Parkway Tree Designation List for all other areas for planting new and replacement trees.
 - Accept responsibility for watering and fertilizing new trees.
 - Contact the City Arborist by sending a written request for one or more parkway trees or questions regarding this Policy to: Attn: City Arborist, P. O. Box 1768, Newport Beach, California 92659-1768. Email is also available at pwinfo@newportbeachca.gov

2. The City will:

- Approve species, location, and spacing of tree planting.
- Furnish, install, stake, and initially fertilize new trees (exception would be trees planted in accordance with City Code 13.09.010).
- Prune and spray tree as required.
- Approve type of root barriers for installation.
- Assume trimming responsibilities.

V. PARKWAYS IN ESTABLISHED RETAIL COMMERCIAL/OFFICE CENTERS

Parkway street trees that are removed because they are diseased or have damaged property may be replaced with the same species of trees (or a species other than the designated street tree) provided (a) the parkway street tree is located adjacent to or within an established retail commercial/office development; (b) replacement with the same species will maintain the appearance of the streetscape and/or ensure consistency with an established landscape master plan adopted by the adjoining landowner; (c) the parkway street trees have a history of little or no hardscape damage nor injury claims related to hardscape damage caused by the tree; and (d) the property owner has agreed in writing to repair or pay the cost of repair/and or replacement of hardscape or underground utilities damaged by the new trees.

[Attachment – Exhibit A]

[Attachment – Exhibit B]

[Attachment – Exhibit C]

History

Adopted I-19 – 11-22-1982

Amended I-19 – 11-14-1983

Amended I-19 – 10-22-1990

Amended I-19 – 10-22-1992

Amended I-19 – 1-24-1994 (changed to G-6)

Amended G-6 – 7-23-2002

Amended G-6 – 4-13-2004

Amended G-6 – 8-24- 2004

Amended G-6 – 9-8-2015

Amended G-6 – 8-8-2017

Amended G-6 – 2-9-2021

Amended G-6 – 11-14-2023