

**A COMPLETE APPLICATION INCLUDES:**

A completed City of Newport Beach 2021 Scholarship Program application, two reference letters (one from a teacher and one from a coach or mentor), high school or community college transcripts and results of SAT and/or ACT exams taken.

**Return to via Email:**

HRBenefit@newportbeachca.gov  
RE: Scholarship Program,  
by **5:00 p.m.**, on **Monday, May 3, 2021.**



Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Alt. Email: \_\_\_\_\_

High School or Community College Name: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

High School Graduation Date: \_\_\_\_\_ Estimated Grade Point Average: \_\_\_\_\_  
(GPA must be at least 3.0; please attach transcript)

College or University at which you intend to enroll: \_\_\_\_\_

*If you are a child of a regular, full-time City of Newport Beach employee, please complete the following:*

Employee's Name: \_\_\_\_\_ Department: \_\_\_\_\_

**REFERENCES**

List the names and addresses of the two (2) people whose reference letters you have attached. References must be from a teacher and a coach or mentor. Please note that reference letters may not be from family members.

Name of Reference	Address

## **ESSAY #1**

In the space below, describe how you and your family plan to finance your college education. Please note you may only type or print a maximum of 500 words.

If necessary, additional sheets may be attached for your essays.

## **ESSAY #2**

In the space below, write a brief description of your college and career plans. Please note you may only type or print a maximum of 500 words.

If necessary, additional sheets may be attached for your essays.

### **ESSAY #3**

In the space below, list any additional information about yourself that you would like to include in your application. Please include scholastic achievements, extracurricular school activities, participation in sports, and leadership at school or in the community. Please note you may only type or print a maximum of 500 words.

If necessary, additional sheets may be attached for your essays.

## APPLICATION CHECKLIST

*Please check off each item confirming it is included with your application:*

- \_\_\_\_\_ Completed Application
- \_\_\_\_\_ First Letter of Recommendation (Teacher)
- \_\_\_\_\_ Second Letter of Recommendation (Coach or Mentor)
- \_\_\_\_\_ Transcripts (official & unofficial will be accepted)
- \_\_\_\_\_ SAT and/or ACT Exam Results

## ACKNOWLEDGMENT

**Awards are distributed between July and August upon verification that recipient is enrolled in an accredited college or university. Prior to receiving the scholarship award, recipients will be required to sign a statement acknowledging that funds will be spent on tuition, books, laboratory and/or academic fees. Awards must be claimed within 30 days of notification or scholarship will be forfeited.**

*By signing below, I acknowledge that my application is complete, and that submitting an incomplete application will disqualify me from consideration. I further understand that, should I be awarded a scholarship, I will be required to show proof of enrollment in an accredited college or university within 30 days of notification.*

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_